

WELCOME

Welcome to the payroll update procedure for Abacus II. This program updates only the Abacus II payroll programs (and related files). It does not affect programs in other areas of Abacus II.

PLEASE NOTE: Abacus will not be able to process payroll affective January 1, 2026.

BEFORE YOU BEGIN YOUR PAYROLL INSTALLATION

Three very important steps to remember before you begin the Payroll Installation are:

Ensure that you have prepared and posted the last payroll in December.

Make sure you have performed a backup of all the data locations you are going to update.

- 1) Ensure that you turn off your Anti-virus scanning software running in the background.

You are now ready to begin your Payroll Installation.

Note: Please make sure that after you have installed the Abacus payroll update for 2026 that you only enter the Abacus program using a 2026 date and not a 2025 date. This is especially important when you want to run the T4s and the payroll year-end functions.

INSTALLATION FROM DOWNLOADED FILE

For Abacus Windows Versions 6.00 & Higher

To install the payroll update from downloaded file:

1. Open Windows Explorer and locate the file downloaded:
Jan2026-600Windows.exe (version 6.00) Jan2026-610Windows.exe (version 6.10) Jan2026-620Windows.exe (version 6.20) Jan2026-630Windows.exe (version 6.30) Jan2026-640Windows.exe (version 6.40)
Double click on the file to start.
2. The file will self extract (Click OK to continue) and start to run.
3. Click "Setup" to Continue.
4. The installation program will start and appear on the screen.
5. Press Enter on "1-Install Payroll Update" and enter the location of the Abacus2 directory Or Press Enter on "2-Search for Existing Install and the program will search ALL drives for Abacus2 program directories.
6. Answer "Yes" to Install Payroll Update if the directory displayed is correct.
7. You are asked to confirm, "Yes" one more time.
8. After you have updated the program location, Press Enter on "Q-Quit".
9. Login into Abacus and Go into any of the Wages menu selections. If the data location has not been updated, you will be asked to update the current location. Answer "Yes" to update the current location. If you answer "No", you will be presented with a list of all the data locations. Select each data location one at a time and press enter. NOTE: ONLY UPDATE EACH LOCATION ONCE.
IF THE UPDATED COLUMN CONTAINS A "YES", IT HAS ALREADY BEEN UPDATED.
DO NOT UPDATE A SECOND TIME.
10. When finished updating the data locations, Press F10-Quit.
11. Your update is now complete.

PAYROLL CONVERSION PROGRAM

This is the program that actually updates the Abacus II payroll programs and does any necessary data file conversions. The first screen you are presented with displays the available data locations and their update status. From this screen you select the data location(s) that need to be updated. The first data location the Payroll Conversion program updates will also cause the Abacus II payroll programs to be updated. The payroll programs will not be updated again unless you exit and re-enter the Payroll Conversion program.

TECHNICAL SUPPORT

If you encounter any problems installing this payroll update or you have a question you can contact Silver Mountain Software Technical Support at: **Phone: 905-853-6922 Fax: 905-853-1709**

Please have your Abacus II serial number available when you call and include it on any correspondence to Silver Mountain Software.

Internet

Silver Mountain Software also can be reached through the Internet, our home page address is:

<http://www.silvermountain.ca>

or email at:

support@silvermountain.ca